

# APPLICATION & REGISTRATION CHECKLIST

Sojourns Abroad  
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Download and print Enrollment Packet. Post this form and check off as you do the following:

Mail items 1-3 (or 3 only, the Application Fee, if you have applied online) to Sojourns Abroad.

- Application:** apply online or print, fill out, and sign (and have your parent or guardian sign if you are under 18) the 2 page application. Obtain a passport if you do not have a current one.
- Personal Statement:** enter online or print, complete, and send it along with your application.
- Application Fee:** enclose a check for \$250, a non-refundable deposit.
- Adult Reference:** print and give to someone as outlined on the form. Ask the referee to complete, then fax and/or mail to Sojourns Abroad.

Upon acceptance, do the following as soon as possible:

**Mail the program fee** with a copy of the invoice that will be sent with the acceptance letter. Note: Space will be guaranteed and homestay arrangements made only after Sojourns Abroad receives full payment.

**Make Travel Arrangements** Sojourners should arrive in Florence for Siena, and in Paris on the day the program begins before or at least by c. 3:00 p.m. in order to be met outside the baggage claim area of the airport. Arrivals after 3:00 p.m. may need to travel to the center in Siena or Paris on their own by bus, train, or taxi (Florence-Siena 150 Euros, Paris to the city 60 Euros).

**Obtain Travel Medical and Trip Insurance**

Send the following forms to Sojourns Abroad:

**Expectations of Participants**, signed.

**Independent Travel Form** If you are under 21 years of age and want to travel independently, sign and have your parent/guardian complete and sign the form and write a brief permission statement.

Have your **Physician Report** completed and mailed/faxed to Sojourns Abroad

**Participant Information Form**

A copy of your Travel Itinerary

A recent photo—casual head shot or copy of your passport photo. You may prefer to E-mail a jpg photo and attach your itinerary to an E-mail: info@sojournsabroad.org

Please also send a photocopy of the **photo page of your passport**.